

BOISE VEG FEST 2020

Exhibitor Guidelines

Boise Veg Fest (BVF) welcomes sponsors and exhibitors who share and support our mission and the goals of our event. We require that all materials, literature, and handouts reflect these values.

BVF reserves the right to decline any exhibitor at any time, at our discretion.

Vegan Definition

All products that are sold, sampled, or displayed must be vegan.

For our event, vegan is defined as being free of any animal ingredients or processes that harm or exploit animals. Animal ingredients include meat, poultry, fish, eggs, dairy, honey, wool, leather, fur, silk, shells, or any other product derived from animals.

In addition, no products will be allowed that have been tested on animals. The promotion of events or services that include the exploitation of animals, such as circuses, rodeos, zoos, etc., is also prohibited at the event.

All literature and other information displayed or distributed must include only vegan products and services. BVF reserves the right to exclude any items that it judges to be inappropriate. If you are displaying inappropriate products at your table, the Boise Veg Fest staff will ask you to remove those products from your display immediately.

Composting, Recycling, and Trash

In order to make this event as green as possible, all utensils, plates and other containers for food and samples must be compostable. Exhibitors are responsible for bringing their own compostable service items.

With that being said, BVF has partnered with Green Paper Products, LLC - a manufacturer of compostable tableware such as cups, plates, utensils, cutlery, trash bags and more! They have given us a discount code which will be given when your exhibitor application has been completed and accepted.

In addition, exhibitors are not permitted to sell bottled water.

All garbage and recycling must be placed in appropriate containers in accordance with the labels on containers.

Hours of Operation

Exhibit tables must be staffed and open for the entire Veg Fest event, from 10:00am to 5:00pm.

Exhibitors are responsible for setting up and breaking down their exhibits.

Set-up must be completed by 9:30 am for food vendors, and by 10:00 am for all other vendors. The venue will be open at 8:00 am for set-up.

Exhibitors may begin breaking down at 4:00 pm. All materials must be removed from the venue by 6:00 pm.

Security

Exhibitors are responsible for the security of their own property and equipment at all times. By agreeing to become an exhibitor at the festival, the exhibitor acknowledges and agrees that Boise Veg Fest is not responsible for any loss, theft or damage to any property left on the event grounds at any time.

Photo release

All exhibitors grant Boise Veg Fest volunteer photographer permission to use and/or replicate photographs and video taken during the event including their staff, volunteers, and displays.

Graphic Imagery

Graphic imagery should only be presented to attendees who “opt in” to seeing it. This means that graphic imagery is not acceptable in displays that are viewable by people walking by your table.

Graphic imagery is acceptable in leaflets or other materials which attendees opt to receive.

General Requirements

We expect up to 1,000 attendees throughout the duration of the event. At this time, the Central Health District is not allowing samples to be given at special events. However, this may change at some point before the event. As specified previously, all products must be vegan.

Non-profit exhibitors are welcome to solicit donations, sell products, and solicit contact info from attendees. For-profit exhibitors are welcome to solicit contact info from attendees and sell products.

All exhibitors must clearly identify their exhibit with signs and/or banners. Exhibit displays and signs must be on tables or attached to the backing board behind your table. Signage should be legible, easily visible, and identify the organization or business.

Exhibitors will not interfere with the safety, success, and effectiveness of Boise Veg Fest. This includes, but is not limited to behavior, display materials, literature, venue equipment, or operations, unusual odors, noise level, or extending beyond exhibitor space and/or blockage of public passageways.

A \$50 cleaning fee may be assessed to any exhibitors whose area is not left clean. Electricity is by pre-arrangement only. You must bring your own extension cords.

Subletting exhibit space in part or in its entirety is not permitted.

All exhibitors are expected to conduct themselves with the highest standards of decorum and good taste. In particular, exhibitors should not use sexualized images, activities, or other material. Table staff (including volunteers) should not use sexualized clothing/uniforms/costumes, or otherwise create a sexualized environment.

Boise Veg Fest reserves the right to eject exhibitors violating these guidelines.

Food Samples/Food Court Vendors

All exhibitors offering food must follow the guidelines detailed in the [CDHD Food Vendor Requirements](#).

All vendors offering food must fill out a [CDHD Food Vendor Permit](#) and return it to us no later than **Wednesday, July 28, 2020**.

Refund Policy

Should any contingency interrupt or prevent the holding of the Boise Veg Fest, including but not limited to inclement weather, war, terrorism, plague of locusts, Ragnarok, or a belated Mayan apocalypse, the event coordinators and Boise Veg Fest shall in no way be liable to exhibitors.

Postponement of the festival will be at the guidance and requirement of the local Central Health District and the City of Boise.

All payments made to Boise Veg Fest are non-refundable and due within one week of acceptance.

Assignment of Space

Location assignments will be on a first-come, first-served basis, and will be determined solely at the discretion of Boise Veg Fest.

Indemnity and Limitation of Liability

Neither Boise Veg Fest (BVF), Issac Prado (IP, event organizer), any co-sponsor, venue provider nor any of their respective officers, agents, employees, contractors, facilities, representatives or assigns shall be liable for, and Exhibitor hereby releases them from, any claims for damage, loss, expense, harm, or injury or death to the person, property or business of the Exhibitor and/or any of its visitors, officers, agents, employees, contractors, or other representatives, resulting from theft, fire, earthquake, water, unavailability of the facility, uncontrollable events, third parties, accident or any other reason in connection with the display at the Festival.

The Exhibitor hereby indemnifies, and shall defend, and protect BVF and IP, and hold BVF and IP, any co-sponsor and venue provider harmless from any and all claims, demands, suits, liability, damages, losses, costs, attorney's fees, and expenses which might result or arise from Exhibitor's participation in the Festival or any actions of Exhibitor's officers, agents, employees, contractors, or other representatives.

Under no circumstance will BVF and IP, any co-sponsor, or the venue provider be liable for lost profits or other incidental or consequential damages for any of their acts or omissions whatsoever whether or not appraised of the possibility or likelihood of such damages or lost profits.

In no event shall BVF's and IP's liability, under any circumstance, exceed the amount actually paid to it by the Exhibitor. BVF and IP, makes no representations or warranties regarding the number or identity of persons who will attend the Festival.

The organizer of Boise Veg Fest (Issac Prado), has made every effort to select sponsors and exhibitors, including food vendors, that reflect the Core Values of a plant-based diet and compassionate lifestyle and compassion.

Participation by a sponsor or exhibitor at the festival is not an endorsement by BVF and BVF makes no warranty or representation regarding any sponsor or exhibitor, or its offers, products, services, information, or advice. BVF and IP specifically disclaims any responsibility or liability for any injury or expense of any nature whatsoever which may be suffered by an attendee as a result of or which may be attributable, directly or indirectly, to an attendee's patronage of a sponsor or exhibitor. Attendance at Boise Veg Fest will constitute an attendee's understanding and acceptance of this disclaimer.